

HRIS – Human Resources Information Solution

# **RESOURCE GUIDE: AGENCY HR GENERALIST – Tier 3 Health Insurance Subsidy**



# AGENCY HR GENERALIST - Tier 3 Health Insurance

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## Subsidy

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## Introduction

Starting July 1, 2022, existing and newly hired Tier 3 defined contribution plan-only members will have 90 days to opt-in to contribute towards and receive a health insurance premium subsidy upon retirement from the public safety and corrections retirement plans. SB1045 from the 2021 legislative session.

## Individual Action (XP52.1) – RETIREMENT CODE – Selected Items 1 – BENEFIT DATE 2

The screenshot displays the 'XP52.1 - SOA Individual Action' form. Key fields include:
 

- Company: 1QE
- Employee: STATE OF ARIZONA
- Action, Nbr: T3HLSUBSDY
- Effective: 10/13/2022
- Reasons: BENDATE2

 A table at the bottom, titled 'Selected Items 1', contains the following data:
 

| Data Item      | Current Value | Change To |
|----------------|---------------|-----------|
| Benefit Date 2 |               |           |

Updating an employee's Benefit Date 2:

1. Pull Up XP52.1
2. Company = 1
3. Employee = EIN
4. Action, Nbr = T3HLSUBSDY
5. Reasons = BENDATE2
6. Enter Effective date
7. Click Inquire
8. Click on 'Selected Items 1' tab
9. Benefit Date 2 field = Enter xxxx date
10. Click 'Add' at the top of the page



**Additional Contact Information**

|                          | Email Address/Website  |
|--------------------------|--|
| PSPRS Website            | <a href="http://www.psprs.com">www.psprs.com</a>                               |
| GAO Central Payroll      | <a href="mailto:Central.Payroll@azdoa.gov">Central.Payroll@azdoa.gov</a>       |
| ADOA Benefits            | <a href="mailto:BenefitsOperations@azdoa.gov">BenefitsOperations@azdoa.gov</a> |
| ADOA HR Shared Services  | <a href="mailto:SharedServices@azdoa.gov">SharedServices@azdoa.gov</a>         |
| ADOA HR                  | <a href="mailto:HumanResources@azdoa.gov">HumanResources@azdoa.gov</a>         |
| ADOA HR Cherwell Website | <a href="https://hr.az.gov/node/223">https://hr.az.gov/node/223</a>            |

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